



# CONNECTICUT GREEN BUILDING COUNCIL

## MINUTES:

### **Board of Directors Meeting**

5 May 2003, 4:00 pm – 6:00 pm

#### **Location:**

CT Innovations, 200 Corporate Place, Rocky Hill, CT

#### **Attendees:**

Susan Brandes (SB), Chair

Richard Rourke (RR), Vice Chair

Robert Maddox (RM), President

Richard Barredo (RB), Vice-President & Treasurer

Patricia Canevari (PC), Bruce Bockstael (BB), Bill Cowan (BC), Ken Dreitlein (KD), Katherine Faulkner (KF), Frank Gagliardo (FG), Bryan Garcia (BG), Steve Murphy (SM), Michael Smalec (MS), Kim Trella (KT)

#### **Absent:**

John Amatruda - Secretary (JA)

## **Business Conducted:**

### **1) Call to Order**

The meeting was called to order by SB at 4:00 pm.

### **2) Meeting Minutes**

The minutes of the March 3rd Board meeting were approved by the Board members in attendance. Minutes were not available from the April 14<sup>th</sup> meeting.

### **3) Committee Reports – Education**

- KT presented the printed brochures for the Green High Performance Schools event, scheduled for June 12<sup>th</sup> in New Haven. All essential arrangements for the program have been made.
- KT noted that the Steelcase tour of their furniture system refurbishing plant in East Hartford is scheduled for June 17<sup>th</sup>.
- The next LEED training workshop has still not been scheduled through the USGBC; it appears that the fall will be the earliest opportunity to offer another seminar. RM will contact Bill Reed about training seminars to see if something can be expedited.

#### 4) **Committee Reports – Website**

- KD noted that the CTGBC must determine how the member names on the listserv will be maintained. The Board decided that two lists should be developed – a members list and a prospects list. It is assumed that the lists (combined) will be in the range of 300-400 names. The Board determined that the webmaster should be responsible for maintaining the lists, and updating them on a monthly basis. KD will contact Dan Rathenberg to determine the costs for providing this service.
- KD noted that the Board also needs to determine if we will share member names with other organizations, in a reciprocal arrangement, to increase our access to potential members.

#### 5) **Committee Reports – Strategic Planning and Finance**

- The Board discussed issues from the Strategic Planning committee's March 18<sup>th</sup> report. The issue of membership growth was discussed, with particular emphasis on how to grow the membership to the 150-300 range (the CTGBC currently has 71 members). RB asked if the CTGBC should try to reach those outside of the building professions (or related governing agencies) and develop a separate membership category (e.g., a "corresponding member" that has no voting rights). KD noted that the CTGBC does currently offer student memberships at \$25/year, but no other "special" categories. MT suggested that different classes of membership be developed, noting that NESEA has "professional" memberships (\$75/yr), "individual" memberships (\$35/yr), and "corporate" memberships (\$150/yr). RM noted that it will cost the organization more to administer all of these different member categories. SB asked if there were ways to estimate how many new members might join if different dues structures were developed. No resolution of the issue was reached – it will need to be revisited at a future meeting.
- SB asked Board members to review the other recommendations of the Strategic Planning committee's report and get comments back to KD for potential revisions.

#### 6) **Old Business – 501(c)3 Status**

- SB addressed the following two comments, from a memo prepared by RB, on the CTGBC's ability to engage in lobbying: 1) State entities can't be involved in lobbying, therefore the CTGBC would lose state agency members if lobbying were performed. 2) The CTGBC's legal counsel has advised us not to lobby at all to maintain our 501(c)3 status. SB will contact the attorney to review the issue in greater detail. If possible, the attorney will be asked to attend a future Board meeting.
- In a related discussion, it was asked if the CTGBC should develop a position paper on the state's proposal to confiscate Conservation Fund and Clean Energy Fund budgets. Based on the above lobbying issues, no paper will be developed.

#### 7) **New Business – AIA/DPW Workshops**

BB summarized the March 19<sup>th</sup> CT AIA/DPW green building workshops that targeted small projects. The total cost for the workshops was \$3,000. BB is working on a paper to present to the AIA and CTGBC that suggests a potential program based on the workshops. The program could be used on other similar projects to inexpensively bring green expertise and ideas to small projects with limited budgets.

#### 8) **New Business – Board Meeting Length/Frequency**

SB asked the Board if the monthly meetings should be lengthened, or if a second meeting should be held each month. The issue is whether the meetings allow enough time to reasonably review all of the items on the agenda. The Board did not recommend any changes, for the time being.

#### 9) **Next Meeting**

The next Board meeting is scheduled for Monday, June 2<sup>nd</sup> @ 4:00pm, at the CT Innovations offices (200 Corporate Place).

**10) Adjourn**

The meeting was adjourned by SB at 6:00 pm.